



Díli, 16 de Janeiro de 2025

Publicação de ata de Conferência Prévia

Exmos. Concorrentes,

Reportando-nos ao assunto em epígrafe, publicamos, por este meio, a ata de conferência prévia referente ao processo de aprovisionamento para o projeto **SERVIÇOS DE CONSULTORIA SUPERVISÃO DE OBRAS DE NOVA CONSTRUÇÃO DO MERCADO MUNICIPAL, MUNICÍPIO BAUCAU (RFP/183/MCI-2024)** que teve lugar nas instalações da Comissão Nacional de Aprovisionamento no dia 15 de Janeiro de 2025 às 15:30 horas.

Publication of Minutes of Pre-Conference Meeting

Dear Bidders,

We hereby publish the minutes of Pre-Conference Meeting regarding the procurement process for **CONSTRUCTION SUPERVISION OF MUNICIPAL MARKET IN BAUCAU, MUNICIPALITY OF BAUCAU-RFP/183/MCI-2024** which was held at National Procurement Commission's premises on the 15 January 2025 at 15:30 local time.



Hermingardo Albano Soares

Executive Director of National Procurement Commission (NPC)

Diretor Executivo da Comissão Nacional de Aproveitamento (CNA)



**CONSTRUCTION SUPERVISION OF MUNICIPAL MARKET IN BAUCAU,
MUNICIPALITY OF BAUCAU
RFP/183/MCI-2024**

Minutes of Pre-Bid Meeting

Date: 16 January 2025

1. The pre-bid meeting for New Construction of Municipal Market in Baucau, Municipality of Bacau (RFP/183/MCI-2024) was held on 15 January 2025 at 15:00 hours local time at the Conference Room of National Procurement Commission (NPC) at Rua de Balide, Patrimonio de Estado, Dili, Timor-Leste. This meeting was attended by representatives from Ministry of Commerce and Industry (MCI), National Procurement Commission (NPC) and interested Consultants.
2. The NPC welcomed all the attendees of the conference and presented the important points of the Request for Proposal (RFP) Document for the said project. The NPC advised interested Consultants to read and understand the RFP Document. The PowerPoint presentation is attached with these minutes.
3. The questions-and-answers section proceeded immediately after the presentation. The responses to questions asked during the pre-proposal conference meeting are attached to this minute as Clarification No. 1.
4. The NPC encouraged all interested Consultants to send clarifications in writing to the information provided in the ITC 13.1 of Section 2 (Data Sheet) and the NPC will respond in writing to any request for clarification. The NPC will forward copies of the response to all interested Consultants who have acquired the RFP Documents and published at the designated websites.
5. At the end of the meeting, the NPC and MCI representatives thanked all the attendees for their active participation in the meeting.
6. The meeting was concluded at 15:30 hours local time.

President of Jury	
Effective Jury Member-1	
Effective Jury Member-2	
Effective Jury Member-3	
Effective Jury Member-4	
Effective Jury Member-5	
Supplementary Jury Member-1	
Supplementary Jury Member-2	

Enclosed: Appendix 1 - Power Point Presentation
Appendix 2 - Clarification No. 1



**CONSTRUCTION SUPERVISION OF MUNICIPAL MARKET IN BAUCAU,
MUNICIPALITY OF BAUCAU
RFP/183/MCI-2024**

CLARIFICATION NO. 1

Date: 16 January 2025

No.	Questions	Response
1	Is the attendance of Site visit mandatory?	The attendance of Site Visit is not mandatory.
2	Is the attendance of pre-proposal conference mandatory?	The attendance to the pre-proposal conference is not mandatory.
3	What is the type of contract for this project?	The form of contract for this Consultant's Service is Lump Sum.
4	Can you explain the payment process for this construction activities?	Kindly refer to Section 8- Special Conditions of Contract, SCC 41.2.
5	How many pages is required for CV of each expert?	Kindly refer to Section 3 - Technical Proposal - Standard Forms (Checklist of Required Forms).


Hermingardo Albano Soares

Executive Director - National Procurement Commission (NPC)